

School name :		School code :							
Item (to be completed according to the total amount of the whole academic year)		Fees (Mop) ^{Note1}							
		(Please put a "✓" in the appropriate box. Complete one form for each education level)							
		Formal education <input type="checkbox"/> Infant <input type="checkbox"/> Primary <input type="checkbox"/> Junior secondary <input type="checkbox"/> Senior secondary		Special education <input type="checkbox"/> No level/grade classification <input type="checkbox"/> 1 st level <input type="checkbox"/> 2 nd level <input type="checkbox"/> 3 rd level <input type="checkbox"/> Primary <input type="checkbox"/> Junior secondary <input type="checkbox"/> Senior secondary <input type="checkbox"/> Vocational oriented courses		Recurrent education <input type="checkbox"/> Primary <input type="checkbox"/> Junior secondary <input type="checkbox"/> Senior secondary			
		Year 1/ 1 st level	Year 2/ 2 nd level	Year 3/ 3 rd level	Year 4	Year 5	Year 6	No level/ grade classification	
Registration fee ^{Note2}									
Enrolment fee									
School placement reservation fee ^{Note3}	New students								
	Old students								
Tuition									
Charges for supplementary services	Air-condition fee								
	Fee for experiment materials								
	Fee for computer (including multimedia) / special room								
	Fee for supplementary exercises								
	Fee for teaching materials								
	Fee for supplementary teaching activities								
	Subtotal								
Charges for optional services	Tutorial class*								
	After school child care								
	Meal(s)*								
	School bus*								
	Summer class(es)								
	Summer activity class(es)								
	Graduation	Teacher appreciation banquet							
		Lunch / Dinner							
		Trip							
		Photos							
		Yearbook / Commemorative album							
		Others							
	Others								
Subtotal									

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Item (to be completed according to the total amount of the whole academic year)			Fees (Mop) ^{Note 1}						
			Year 1 / 1 st level	Year 2 / 2 nd level	Year 3 / 3 rd level	Year 4	Year 5	Year 6	No level/ grade classification
Charges to be collected	Textbooks*	Bought by students themselves ^{Note 4}	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
		Bought by school on behalf of students ^{Note 5}							
	Exercise books	Bought by students themselves ^{Note 4}	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
		Bought by school on behalf of students ^{Note 5}							
	School uniform*	Bought by students themselves ^{Note 4}	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
		Bought by school on behalf of students ^{Note 5}							
	School-based teaching materials								
	Student photos								
	Others								
	Subtotal								

Notes :

- All fees are calculated **according to the total amount of fees** per student for the whole academic year. The amount prior to the deduction of any government subsidies prevails. If the fees for the whole academic year cannot be confirmed yet, please make estimation in accordance with the amount of the first semester. For detailed regulations on collection of fees, please refer to the “Guidelines for fee Collection”.
- Schools that are not in the free education system can collect registration fee.
- “School placement reservation fee” refers to the fee collected by schools in advance to guarantee students a place in the schools. Such fee must be refunded to students in the first semester. For schools that implement recurrent education, school placement reservation fee must be refunded to students after they are included in the scope of recurrent education subsidy.
- “Bought by students themselves”: Parents or students buy school supplies or service directly from the suppliers, but the products or service bought must meet the school standard.
- “Bought by the school on behalf of students”: Fees schools collected on behalf of students should correspond with the list price provided by the suppliers, schools act as an intermediary only, all fees collected must be used for the specified purpose only.

*For collecting “Tutorial class”, “Meal(s)”, “School bus”, “Textbooks” and “School uniform” fees, schools are required to list out in detail the charge of each item. (Ex: The price lists for summer and winter school uniforms, textbooks, etc.)

Date : _____ / _____ / _____
 yyyy mm dd

Signature of the principal and seal of the school

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Item (to be completed according to the total amount of the whole academic year)		Fees (Mop) ^{Note1}							
		(Please put a “√” in the appropriate box. Complete one form for each education level)							
		Formal education		Special education			Recurrent education		
<input type="checkbox"/>	Infant	<input type="checkbox"/>	No level/grade classification	<input type="checkbox"/>	Primary	<input type="checkbox"/>	Primary		
<input type="checkbox"/>	Primary	<input type="checkbox"/>	1 st level	<input type="checkbox"/>	Junior secondary	<input type="checkbox"/>	Junior secondary		
<input type="checkbox"/>	Junior secondary	<input type="checkbox"/>	2 nd level	<input type="checkbox"/>	Senior secondary	<input type="checkbox"/>	Senior secondary		
<input type="checkbox"/>	Senior secondary	<input type="checkbox"/>	3 rd level	<input type="checkbox"/>	Vocational oriented courses				
		Year 1/ 1 st level	Year 2/ 2 nd level	Year 3/ 3 rd level	Year 4	Year 5	Year 6	No level/ grade classification	
Registration fee ^{Note2}									
Enrolment fee									
School placement reservation fee ^{Note3}	New students								
	Old students								
Tuition									

(Leave the following tables blank if non-Macao residents and Macao residents have the same charges for supplementary services and optional services, as well as paying the same amount of fees collected by the school on behalf of students.)

Charges for supplementary services	Air-condition fee								
	Fee for experiment materials								
	Fee for computer (including multimedia) / special room								
	Fee for supplementary exercises								
	Fee for teaching materials								
	Fee for supplementary teaching activities								
	Subtotal								
Charges for optional services	Tutorial class*								
	After school child care								
	Meal(s)*								
	School bus*								
	Summer class(es)								
	Summer activity class(es)								
	Graduation	Teacher appreciation banquet							
		Lunch / Dinner							
		Trip							
		Photos							
		Yearbook / Commemorative album							
		Others							
Others									
Subtotal									

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Item (to be completed according to the total amount of the whole academic year)		Fees (Mop) ^{Note1}							
		Year 1/ 1 st level	Year 2/ 2 nd level	Year 3/ 3 rd level	Year 4	Year 5	Year 6	No level/ grade classification	
Charges to be collected	Textbooks*	Bought by students themselves ^{Note4}	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
		Bought by school on behalf of students ^{Note5}							
	Exercise books	Bought by students themselves ^{Note4}	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
		Bought by school on behalf of students ^{Note5}							
	School uniform*	Bought by students themselves ^{Note4}	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
		Bought by school on behalf of students ^{Note5}							
	School-based teaching materials								
	Student photos								
	Others								
	Subtotal								

Notes :

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