

1) Student number

☐ Initial registration
☐ Information update
☐ Join the class during this academic year

Academic year _____ / _____ - _____

Last academic year							
Registration Information	2) School Unit code			3) School name			
	4) Grade*		5) Class*		6) No. in class		7) School entrance date * yyyy / mm / dd

Student's Personal information	8) Chinese name		9) Foreign name or name in transliteration				
	10) Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		11) Date of birth yyyy / mm / dd		12) Place of birth <input type="checkbox"/> Macao <input type="checkbox"/> Mainland China <input type="checkbox"/> Others (Please specify)		
	Identification document	13) Type <input type="checkbox"/> Macao SAR Permanent Resident ID Card <input type="checkbox"/> Other (Please specify) <input type="checkbox"/> Macao SAR Non-Permanent Resident ID Card					14) No.
		15) Place of issuance <input type="checkbox"/> Macao <input type="checkbox"/> Mainland China <input type="checkbox"/> Others (Please specify)		16) Date of current issue * yyyy / mm / dd		17) Date of validity yyyy / mm / dd	
		Period of stay * From 18) Date of issue yyyy / mm / dd		To 19) Date of Validity yyyy / mm / dd			
	20) Nationality *		21) Native place *		22) Contact No. Home: Mobile:		
	Residential address	23) District <input type="checkbox"/> Macao <input type="checkbox"/> Taipa <input type="checkbox"/> Coloane <input type="checkbox"/> Zhuhai <input type="checkbox"/> Zhongshan <input type="checkbox"/> Others (Please specify)		24) Street name			
		25) Door No., Bld. Name, Block, Floor, Apt. No		26) Reside at the same residential address at night during school days <input type="checkbox"/> YES <input type="checkbox"/> NO (please fill in 27-28)			
	*Place of residence at night	27) District <input type="checkbox"/> Macao <input type="checkbox"/> Taipa <input type="checkbox"/> Coloane <input type="checkbox"/> Zhuhai <input type="checkbox"/> Zhongshan <input type="checkbox"/> Others (Please specify)		28) Street name and door no., Bld. Name, Block, Floor, Apt. No			
	29) Father's name		30) Occupation				
31) Mother's name		32) Occupation					
Guardian	33) Relationship with the student <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Others (Please specify)		34) Mobile * number				

Guardian *	35) Name of guardian		36) Occupation	
	37) Living in the same address as the guardian <input type="checkbox"/> YES <input type="checkbox"/> NO (please fill in 38-41)	Residential address	38) District <input type="checkbox"/> Macao <input type="checkbox"/> Taipa <input type="checkbox"/> Coloane <input type="checkbox"/> Zhuhai <input type="checkbox"/> Zhongshan <input type="checkbox"/> Others (Please specify)	39) Street name
			40) Door No., Bld. Name, Block, Floor, Apt. No	41) Contact phone No.

Optional	42) Name of contact person in case of emergency		43) Relationship with the student		44) Contact phone No
	45) Living in the same address as the contact person <input type="checkbox"/> YES <input type="checkbox"/> NO (please fill in 46-48)	Residential address	46) District <input type="checkbox"/> Macao <input type="checkbox"/> Taipa <input type="checkbox"/> Coloane <input type="checkbox"/> Zhuhai <input type="checkbox"/> Zhongshan <input type="checkbox"/> Others (Please specify)	47) Street name	49) Signature of guardian
			48) Door No., Bld. Name, Block, Floor, Apt. No		

49) Remarks					
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* Please note in the "Instructions" section for item with *.

Date _____ / _____ / _____
yyyy mm dd

Seal of the school

Instructions

- Purpose: This form collects student information necessary for registration at the Education and Youth Development Bureau.
- Other information: If you choose not to complete the non-mandatory information items, please cross the box with a diagonal line. Do not leave the box blank.
- Students registering for the first time should complete this form and return it together with the copies of valid identification documentation and the related residence/stay document
- For students previously registered:
 - If Resident Identity Card is used for registration, the copies of the related identity card and identification documents need only be submitted if there has been a change in the ID number, student's name or parents' names. If the residence document or stay document is used for registration, a copy of valid residence or stay document must be submitted for each registration.
- This form can be used at any time within the academic year to update personal information. In updating the information, just cross out the old information and fill the new information in the original space with a pen that does not use black ink.
- This form may also be used by students who register for the first time or who have registered before, but join the class during the academic year. Completion of the whole form is required for first registration. Students who have previously registered should insert a "✓" in the box for "Join the class during the academic year" and fill in Items 1 to 9, Items 13 and 14(Should there be any change in other items, those details should also be updated).

Item	Instructions
4)	Please refer to Appendix 2 "Grade code list" of the School Working Guide.
5)	It should must be written in English and in capital letters and be designated by the school.
7)	Only for student joining the class during the academic year. This date shall be the first day on which the student actually attends class in this academic year.
18), 19)	If a student is not a holder of an identification document issued by the Macao SAR, then the student has to fill in the "stay information" issued by the Macao SAR (Please refer to section 5 "Explanation on identification document" and Appendix 1 "Type of identification document" of the School Working Guide), and attach a copy of the valid documents.
20)	Please fill in the nationality in accordance with the provisions of the Nationality Law of the People's Republic of China and the interpretation of the Standing Committee of the National People's Congress on several issues related to the implementation of the Nationality Law in the Macao SAR.
21)	Optional. Please fill in the province, county or city name for Chinese and fill in the country for non-Chinese.
26) – 28)	If for most of the nights the student stays at an address that is different from that stated in no. 23) to 25) during school days, please fill in the corresponding address for spending the night during school days; if the student stays at the same address, then there is no need to fill in no. 27) and 28).
34)	To provide better follow-up for "Compulsory education", additional information of mobile phone numbers of parents and/or guardians are also collected.
35 – 41)	Please provide information on the guardian, if the guardian is not the student's parents or has a different residence from that of the student.
49)	If there are no changes in the non-mandatory parts of the form, it is not necessary for guardians to sign.