

Information of the Teaching Plan	
Name of the entrant	
Name of the project	
Subject	
Group	<input type="checkbox"/> Special education <input type="checkbox"/> Infant <input type="checkbox"/> Primary <input type="checkbox"/> Junior secondary <input type="checkbox"/> Senior secondary Grade level (Please specify)
Form of participation	<input type="checkbox"/> Individual <input type="checkbox"/> Group
Type of project	<input type="checkbox"/> Unit <input type="checkbox"/> Theme <input type="checkbox"/> Academic Year
Participate in the “Award of Application of Information Technology”	<input type="checkbox"/> Yes <input type="checkbox"/> No
Participate in the “Award of Love and Feelings for the Country and Home”	<input type="checkbox"/> Yes <input type="checkbox"/> No
Introduction	
Teaching objectives	
Major contents	
Creative aspects and features of the design	
Teaching schedule (Date, teaching content, number of lessons)	

Information of the Entrants		
Contact person	Name: _____	No. of Teaching Staff Card: _____
	E-mail: _____	Telephone No.: _____
Group member	Name: _____	No. of Teaching Staff Card: _____
	E-mail: _____	Telephone No.: _____
Group member	Name: _____	No. of Teaching Staff Card: _____
	E-mail: _____	Telephone No.: _____
Group member	Name: _____	No. of Teaching Staff Card: _____
	E-mail: _____	Telephone No.: _____
Group member	Name: _____	No. of Teaching Staff Card: _____
	E-mail: _____	Telephone No.: _____
Group member	Name: _____	No. of Teaching staff Card: _____
	E-mail: _____	Telephone No.: _____

Notes:

1. Each project must be registered on the webpage of the “Teachers’ Chamber” on the DSEJ website.
2. The maximum number of group members of each project is 6; all group members have to log in to the webpage of the “Teachers’ Chamber” on the DSEJ website to confirm the application in order to complete the registration process.
3. If the contact person leaves the teaching post after the submission of the application, other group members will substitute his / her position in accordance with the sequence.
4. The entrants must check the application status in the system of the “Award Scheme on Instructional Design” on the Teachers’ Chamber to learn about whether or not they are confirmed to be eligible for the Scheme.
5. Submission of application after the deadline will not be accepted.
6. Each project (parts or whole) is entitled to apply for one award category only.
7. For those who fail to follow the provisions of the regulations, according to the level of seriousness of a breach and subject to the decision of the assessment committee, the DSEJ will consider abrogating their right to participate in the Scheme and win any prize as well as depriving them of the prize that they have won; such arrangements will be implemented with retrospective effect.
8. If there is not enough space to fill in all information needed, please attach additional sheets of paper.

I / We hereby confirm that I / we have carefully read the regulations of the “Award Scheme on Instructional Design” and I / we agree on the obligations and responsibilities set forth in the regulations.

Date _____ / _____ / _____

Year Month Day

Signature of entrant(s)

For DSEJ only	
<p><u>Documents received</u></p> <p><input type="checkbox"/> Annexes: _____</p>	<p><u>Remarks</u></p> <p>Entry No.: _____</p>