

## Training Programme/Activity for Teaching Staff Prospectus

### Course Content

Course Code :	FD19-0463
Course Name :	How to motivate students with average ability to enjoy learning English?
Organiser :	Centre of Educational Resources, Education and Youth Affairs Bureau
Co-organiser :	City University of Macau
Type / Format :	Continuing Training / Training Course
Course Hours :	6 hours
Target :	English Language Teachers (Junior Secondary)
Objectives :	To introduce ways to motivate weaker students to enjoy learning English.
Contents :	<ol style="list-style-type: none"> <li>1. Classroom management in English lessons with teachers as facilitators.</li> <li>2. How to use everyday resources for English lessons?</li> <li>3. Strategies to make lessons interactive fun and purposeful.</li> <li>4. Revising lesson plans for students with average ability.</li> </ol>
Instructor(s) :	Ms. Petunia Kingsley
Date :	2019/06/22 (Saturday)
Time :	10:00-13:00 ; 14:30-17:30
Venue :	School of Continuing Studies, City University of Macau (Address: 81-121 Avenida Xian Xing Hai, Golden Dragon Centre, 4/F & 5F, Macau)
No. of Participants :	20
Medium of Instruction :	English (Supplment with Cantonese)
Fee :	Free
Inquiries :	83959142 (Ms. Wong Fong Lei)

### Registration

Registration Period :	From now until <b>2019/06/16</b>
Registration Time :	Mondays to Fridays 10:30 – 19:00
Registration Process :	<p>Holders of valid “Teacher’s Card” can apply online through the “Teachers’ Chamber” ( <a href="http://portal.dsej.gov.mo">http://portal.dsej.gov.mo</a> ) . For special duty personnel, school staff and new teachers who have not got the “Teacher’s Card” yet, please complete the “Registration Form for Teaching Staff Training Activities” and submit or fax it to the Centre of Educational Resources.</p> <p>Centre of Educational Resources of the Education and Youth Affairs Bureau</p> <ul style="list-style-type: none"> <li>● Address: Av. da Praia Grande No.926</li> <li>● Office Hours: Mondays to Fridays, 10:30 – 19:00</li> <li>● Fax No.: 8395 9131</li> </ul> <p>Confirmation of Facsimile Transmission: 8395 9106 (Ms. Lei Meng Chu)</p>
Announcement Date for the	1. The admission/waiting list will be announced on the page of “Teachers’ Chamber – Training Programmes of Education” on <b>2019/06/18</b> .

Admission / Waiting List :	( <a href="http://www.dsej.gov.mo/cre/formacao">http://www.dsej.gov.mo/cre/formacao</a> ). 2. An SMS message will be delivered to the admitted candidates who have registered a contact number in the system. 3. Should an admitted candidate withdraw from the programme/activity, please notify Ms. Lei Meng Chu at 8395 9106 on/before <b>2019/06/21</b> . The admitted alternates on the waiting list will be notified by telephone.
Certificate :	Candidate(s) who have attended 80% or more <sup>Note</sup> of the training programme/activity and passed the assessment (if any) will be given a certificate of participation. If a candidate fails to meet the requirements for receiving certificate, the number of training hours attended will not be calculated. (Note: Except for training activities with specified requirement)
Remarks	
<p><b>1. Calculation of training hours:</b></p> <p>1.1 This programme/activity is included in the Professional Development Activities of Teaching Staff (Type 1), with a total of 6 training hours to be calculated.</p> <p>1.2 This programme/activity is included in the “Life-long Learning Award Scheme”.</p> <p><b>2. Notification for change of class:</b></p> <p>2.1 When Tropical Storm Warning Signal No. 3 is hoisted, all classes will continue as usual. When Tropical Storm Warning Signal No. 8 is still hoisted at 6:30 am, all morning classes/activities will be suspended. When Tropical Storm Warning Signal No. 8 is still hoisted at 11:30 am, all afternoon / evening classes/activities will be suspended.</p> <p>2.2 Any change in instructor, time or venue of the programme/activity (if any) will be announced together with the admission/waiting list on the website of the Centre of Educational Resources.</p> <p><b>3. Issues about class &amp; attendance:</b></p> <p>3.1 Only admitted candidates are welcome to attend the programme/activity.</p> <p>3.2 Should an admitted candidate arrive after the first 30 minutes of a session/leave during a session for over 30 minutes/leave before the end of a session/fail to attend a session, he/she will be considered absent for that session. Member(s) who are absent shall submit or fax a declaration of absence with the confirmation from school to the Centre of Educational Resources within 10 working days after the activity ends (except for those who have already requested for withdrawal within the specified time mentioned in this prospectus).</p> <p>3.3 Our staff may take photos or videos during the class or activity for educational purpose. If you don't want your image to be captured and published, please inform the staff members.</p>	